

From: McKnight, Audra <Audra.Mcknight@dfo-mpo.gc.ca>
Sent: July-24-19 4:54 PM
To: Charest, Chantal (OTT) <Chantal.Charest@dfo-mpo.gc.ca>
Cc: Hamilton, Shawna <Shawna.Hamilton@dfo-mpo.gc.ca>; Ikle, Linda M <Linda.Ikle@dfo-mpo.gc.ca>;
Hole-Bagnell, Karen <Karen.Hole-Bagnell@dfo-mpo.gc.ca>; Serrano, Sara <Sara.Serrano@dfo-
mpo.gc.ca>
Subject: Fwd: Access to Information Request / Demande d'accès à l'information A-2019-00436 / CW

Hi Chantal,

Please find our response to the above noted information request.

As stated previously we are not aware of an “ emergency fund” per se but rather, have included information on Salary Advances and Phoenix Claims. This should be flagged to the coordinator as we are providing our interpretation of the request.

We added notes in the report to clarify the amounts to the recipient. The notes advise that Phoenix didn't start until February 2016 (the ATIP asks for 2015) and that claims didn't start until the next fiscal year (around November we believe). Also the notes on the report clarify that employees were only counted once in a fiscal year but counted for both an advance and a claim if both were received in a fiscal year by the same employee.

The Salary Advance data was taken from excel reports that we have been keeping here at the Hub since it is difficult to generate reports out of the financial system, particularly in the early years. A manual adjustment was done to these reported numbers to ensure that an employee was only counted once in a fiscal year even though they received more than one advance in that year.

The Phoenix claims data was taken from MRS. Again, a manual adjustment was done to ensure that an employee was counted only once in a fiscal year.

Please let us know if you have any questions.

Thanks,

Audra

Access to Information Request / Demande d'accès à l'information A-2019-00436 / CW

Fisheries and Oceans Canada including the Canadian Coast Guard
 Count of employees who have received salary advances related to Phoenix
 From 2015 to July 2, 2019

Fiscal Year	Salary Advance Employee Count***	Phoenix Claim Employee Count***	Total Employee Count****	Sum of Amount Salary advances	Sum of Phoenix Claims	Total of Salary Advances and Phoenix Claims
2016*	198		198	274,216.40		274,216.40
2017	963	23	986	3,476,559.91	4,460.33	3,481,020.24
2018	664	63	727	2,440,044.41	19,999.97	2,460,044.38
2019	638	132	770	2,269,092.62	57,700.85	2,326,793.47
2020**	129	63	192	365,755.15	18,645.94	384,401.09
Grand Total	2592	281	2873	8,825,668.49	100,807.09	8,926,475.58

Note* Phoenix started February 2016, therefore information for Fiscal Year 2016 is only two months. Phoenix Claims process did not start until Fiscal 2017 (November)

Note** Fiscal Year 2020 is information up to July 2, 2019

Note*** Employee counted only once per payment type in a fiscal year if received more than one payment but all payments included in total dollars reported.

Note****If employee received both a salary advance and a Phoenix claim the total count includes both as part of the total count.